

**Hernando Computer Club**  
**August 2017 Class Schedule**  
[www.hcc.org](http://www.hcc.org), 352-684-7171

**Note: Hands-On classes listed in blue text**  
**Green text classes suggested for beginners**

**August 1 – Tuesday**

**1 pm: Free Goodies You Get With Your Gmail Account**

With your free Gmail account you not only get an email account from Google; you also get access to a wide selection of freebies. This class will give you a tour of video chatting, calendar, free website creation, maps, the very useful Google Drive and much more.

Instructor Brigitte Haag

**August 2 - Wednesday**

**9:30 am: Garden Committee meets at the Garden**

**10 am: Get Started With Your Computer (1 Of 4)**  
**Learn The Parts Of The Computer Just Drop-In**

If you recently received a PC, perhaps as a gift, and are intimidated by it or were told, “Now we can e-mail each other”, but don’t know where to start, this class might be for you. This class is designed for the person who has never used a computer before.

Instructor: Norma Winner

**August 3 – Thursday**

**10 am: Using Your iPad (4 of 8) Just Drop In**

Apple’s answer to Internet Explorer. Learn your way around the Safari web browser. Create bookmarks, and favorites. Working with tabs. Email links.

Instructor: Joann Frucchione

**1 pm: Using Windows 10 Just Drop-In (4 of 8)**

The new Settings menu is actually an extension of the Control Panel. We will take a look at it today. If time permits we will make a brief comparison between Settings and the original Control Panel. Instructor: Joann Frucchione

**August 4 - Friday**

**10 am: Help for our Members Just Drop In**

**First come, first served.**

**No PC Problems 10 am until noon**

Need help using Windows, email, etc. Also help using iPad and other tablets – First come, first served. **MAC COMPUTER HELP TODAY!**

(No Computer problems. Saturday morning techie help requires appointment.)

## **August 7 – Monday**

**10 am: Open House/Newcomers' Orientation – Open to the Public  
Coffee & Cake at 9:30 – Orientation begins at 10am**

### **1 pm: Photoshop Elements Advanced Workshop Just Drop-In**

Just drop in if you have an interest. Each month a technique, a special tool, or a plug-in, for Photoshop Elements will be demonstrated. Those attending can then work on their own images at home and show their results at the next month's meeting.

Attendees should bring a flash drive for images and templates and lots of questions and answers. This is not a basic Elements class.

Facilitator: Mich Morin

## **August 8 – Tuesday**

**9 am: BOARD OF DIRECTORS MEETING**

### **1 pm: Using Your I-Phone Drop In**

Get started learning your way around the apps on your I-Phone. You can phone, text and email from your phone. This is just a few of the apps on the Apple I-Phone. Be sure to bring along you Apple ID and password. Also charge you phone before the class.

Instructor: Pat Turek

## **August 9 – Wednesday**

### **10 am: Get Started With Your Computer (2 of 4) Just Drop-In Using The Control Panel**

This session expands on the basics for new computer users. This week, we will explore the Control Panel and learn how to set up your computer to accommodate your wants and needs Is the type too small and hard to read? Is your mouse too sensitive? We will learn how to fix those problems and others.

Instructor: Norma Winner

### **10 am: MS Word & Excel Workshop Just Drop In**

Have a question regarding Word or Excel? Many users no longer need to sit through a basics lecture but have individual questions about features, or problems to work through. Get together with other Word & Excel users to get your answers. Bring your laptop, fully charged. You must be running MS Office on your computer.

Facilitator: Ron Conkle

### **7 pm: Free Website with weebly.com HnH Just Drop In**

No need to learn complicated software or purchase hosting and publishing files with ftp. The instructor will show you how to create a good looking site right online at weebly.com. It is easy and simple to produce a feature rich site. Bring your laptop.

Instructor: Brigitte Haag

## **August 10 – Thursday**

### **10 am: Using Your iPad (5 of 8) Just Drop In**

Set up one or more email addresses in the Mail app. How do contact lists get onto your iPad? Create or edit email listings.

Instructor: Joann Frucchione

### **10 am: Social Media Workshop**

This workshop will answer your questions about various social media platforms including, but not limited to, Facebook, LinkedIn and Twitter.

Facilitator: Sal Rotella, Jr.

### **1 pm: Using Windows 10 Just Drop-In (5 of 8)**

Today, we take a look at Microsoft's new web browser Microsoft Edge. Internet Explorer is still in Windows 10, but will not be a permanent fixture. Eventually, it will be removed and Edge will completely take its place. Instructor: Joann Frucchione

## **August 11 – Friday**

### **10 am: Help for our Members Just Drop In**

**First come, first served.**

#### **No PC Problems 10 am until noon**

Need help using Windows, email, etc. Also help using iPad and other tablets – First come, first served.

(No Computer problems. Saturday morning techie help requires appointment.)

## **August 14 – Monday**

### **1 pm: The Food Workshop Just Drop-In**

The where, what, when and how of food. We'll Introduce & view various food websites and use these websites for development of your personal food or recipes files.

Develop proper food file order (indexing, classifying, etc.) Coupon selection contributions & distributions so all members can use and become interested in building a once- a - month workshop. Coupons could also include restaurants, sport bars, etc. Lots of workshop discussion involving foods, prices, cooking. Our Goals: Development of a HCC recipe cookbook by members participating with the recipes, editing, placing graphics and indexing for this type of book. Building the book over a long period of time. Maybe a series of books of different food recipes, or maybe a yearly edition or bi-yearly edition. Facilitator: Kearney Sheirich

### **1 pm: Genealogy Workshop Just Drop-In**

In the Genealogy Workshop, we usually start with everyone telling of their current genealogy research. We all contribute suggestions that could be used to further our research in a particular area; then one subject is covered that day with web sites that cover that particular subject shown on the computer. Again it is an open class with

everybody contributing & hopefully learning something new. Just drop in if you have an interest. Facilitator: Bunny Ryczek

## **August 15 – Tuesday**

### **1 pm: Gmail & the Gmail (Google) Calendar Just drop in**

Gmail is provided free from Google along with other free products. The purpose of this lecture is to explain how to use your Gmail and Gmail calendar on your smart phone or tablets.

**First**, it is necessary to create a Gmail account. Hopefully you have already created an account with Google for Gmail. This will help speed up all that needs to be covered.

**Second**, I will cover some of the ways to customize Gmail.

- You can tell Gmail to collect your other emails, so that it can all be seen together.

**Third**, I will show the calendar in Google.

- Setting up an appointment
- Repeating the appointment
- Inviting attendees to your appointment

**Finally**, I will show how to set your devices up to view Gmail and your calendar.

- Go to settings in your device

Choose Mail, Contacts, Calendars in Iphone. Similar in android devices

Instructor: Pat Turek

### **1 pm: Family Tree Maker Just Drop In**

Interested in Genealogy? Come in and learn how to use Family Tree Maker/Root Magic software to research and document your family history. Bring your laptop and our group will assist you in getting started or overcome obstacles.

Instructor: Merle Wagner

## **August 16 – Wednesday**

### **10 am: Get Started With Your Computer (3 Of 4) Cut, Copy & Paste Just Drop-In**

In this session, you will learn how to copy and paste, which will enable you to copy anything you find on the internet and then save it in a file on your computer. Did you find a good recipe or maybe a joke that you would like to save. You will also learn how to make a new folder.

Instructor: Norma Winner

### **7 pm: Using Skype Just Drop-In**

Video chatting used to be called Video Conferencing when business meetings were conducted with some members present only on the screen. In the meantime millions of Grandparents enjoy chatting with their grandchildren living all over the world. Skype was the first to become popular, now totally free video chatting is possible with many companies. Your gmail account also includes free video chatting and much more. Come and see how it works and what choices you have to make it work.

Instructor: Brigitte Haag

## **August 17 – Thursday**

### **10 am: Using Your iPad (6 of 8) Just Drop In**

Your iPad lets you take photos and save them online. Setup and use iCloud an online file storage service. It is commonly used to uploading, saving and sharing photos.

Instructor: Joann Frucchione

### **1 pm: Using Windows 10 Just Drop-In (6 of 8)**

Today, we look at using email in Windows 10. The email app can bring all your email accounts together in one place. We will also look at setting up your contact list known as the People app. Instructor: Joann Frucchione

## **August 18 – Friday**

### **10 am: Help for our Members Just Drop In**

**First come, first served.**

#### **No PC Problems 10 am until noon**

Need help using Windows, email, etc. Also help using iPad and other tablets – First come, first served.

(No Computer problems. Saturday morning techie help requires appointment.)

## **August 21 – Monday**

### **NO Finance Workshop**

### **10 am: MEMBERSHIP COMMITTEE MEETING (MemCom)**

**Open to all Club Members**

### **1 pm: Computerized Sewing Workshop Just Drop-In**

The Computerized Sewing Workshop is comprised of people who share their love of sewing and embroidery. Each month a different technique or project is demonstrated by one of the members. After the demo, all are encouraged to participate in a “Show and Tell” session to display and explain their latest creations. Won’t you join us?

Just drop in if you have an interest. Moderator: Norma Winner

## **August 22 – Tuesday**

### **1 pm: Learning About Your Kindle Fire Drop In**

This class will help you get started using your Kindle Fire. Bring your Kindle to class and play along.

We will cover having an email account, so you can use your Amazon account to download items you want to purchase. We will spend time finding our way around the Kindle; and practice adding apps and customizing settings. Questions and input are encouraged. We all learn more this way.

Instructor: Pat Turek

## **August 23 – Wednesday**

### **10 am: Get Started With Your Computer, (4 Of 4)**

#### **File & Folder Management, And Maintenance For Your Computer, Just Drop-In**

We will continue with new folders and explore file and folder management. This will help you organize your files and folders so that you can back up everything to a flash drive, CD, DVD, or external hard drive. Finally we will explore Computer Maintenance: how to make sure your computer keeps running smoothly.

Instructor: Norma Winner

### **1 pm: Explore Texting and Be Good At It Just Drop In**

One hears so much about texting. Come and explore how easy it is to do. Learn what there is to know about it, and practice with your classmates.

Instructor: Brigitte Haag

## **August 24 – Thursday**

### **10 am: Using Your iPad (7 of 8) Just Drop In**

Let's look at some of the apps that come preinstalled on your iPad as well as others available from the app store.

Instructor: Joann Frucchione

### **1 pm: Using Windows 10 Just Drop-In (7 of 8)**

Today, we will look at several features that come with your Windows 10. Cortana, Task View, and, we will talk about Windows Hello (only available on computers designed for it). Maintenance of your computer will also be covered.

Instructor: Joann Frucchione

## **August 25 - Friday**

### **10 am: Help for our Members Just Drop In**

**First come, first served.**

#### **No PC Problems 10 am until noon**

Need help using Windows, email, etc. Also help using iPad and other tablets – First come, first served.

(No Computer problems. Saturday morning techie help requires appointment.)

### **1 pm: Android Tablet Workshop Just Drop In**

Trying to figure out how to do something on your Android Tablet? Here's your chance to find out. The Android tablet workshop is a place for all Android tablet users to get together and figure out / learn how to do things on your tablet. Everyone in attendance is encouraged to contribute their problems and 'how to' knowledge, rather than sit through a preplanned lecture.

Instructor: Ron Purkhiser

## **August 28 – Monday**

### **General Meeting Tonight – Open to the Public**

**6 – 7 pm: Social Hour, Computer and Gadget Help**

**7 pm: Dept. Reports & Guest Speaker**

## **August 30 – Wednesday**

### **10 am: Get Started With Your Computer (1 Of 4)**

#### **Learn The Parts Of The Computer Just Drop-In**

If you recently received a PC, perhaps as a gift, and are intimidated by it or were told, “Now we can e-mail each other”, but don’t know where to start, this class might be for you. This class is designed for the person who has never used a computer before.

Instructor: Norma Winner

### **1 pm: Power Point for Fun**

PowerPoint Shows don’t need to be boring text with bullets. See how using images and clipart, animations and sound can show off your best photos in stunning slide shows.

PowerPoint or Open Office Impress should be installed on your Laptop so you get most out of the 2nd hour.

Instructor: Brigitte Haag

### **7 pm: Get the cob webs out of your computer...! Just Drop-In**

Feeling helpless when your computer is sluggish? Do you feel even worse when you learn that you must have someone else come in and fix it for you...often at considerable cost? There’s good news! You can fix most of these problems yourself. Learn how in this class. We call it “getting the cob webs out”. You’ll learn there’s software available, most of which is free, to clear out those cob webs. You’ll learn that after the first time, applying this software, most issues with poor performance, improve significantly. Do it yourself, with confidence. It’s easier than you may think.

*You only need to learn 4 things in this class:*

1. Understand what’s happening in your PC and why.
2. Where to find free or inexpensive software online to address it.
3. How to apply the software - successfully and safely.
4. How to maintain your computer to keep it running at top performance.

Instructor: Dave Fetter.

### **7 pm: Linux, The FREE Alternative to Windows Just Drop In**

Linux, an alternative to Windows for an operating system. This Linux system has most all of the features of Windows, but with less problems. Attend this lecture and learn all about the features and benefits. Instructor: Bob Liebl

## **August 31 – Thursday**

### **10 am: Using Your iPad (8 of 8) Just Drop In**

Previously presented as a separate lecture. We have all heard of iTunes and associate it strictly with purchasing music and videos. However, the iTunes app has some other features that every iPad user should be aware of – even if you never purchase anything from the iTunes store.

Instructor: Joann Frucchione

### **1 pm: Using Windows 10 Just Drop-In (8 of 8)**

This week we will look at OneDrive - Microsoft's free online file storage service. Use it to store or share documents and pictures. Once you have a Microsoft email account, you also have a OneDrive account.

Instructor: Joann Frucchione